Applied Experimental Ph.D. Tracking Sheet

Student’s Name: _____________________________

Advisor’s Name: _____________________________

Course Requirements:

1 & 2. Statistics
Psy 705 _____ & Psy 706 _____

3. Research Methods
Psy 811 _____

4 & 5. Foundations courses
Psy 709 _____ & Psy 710 _____

6, 7 & 8. Three AE Electives
________ & ________ & ________

excluding thesis guidance, readings, research, independent study, etc.

PSY 798 _____ & PSY 799 _____

(TWO semesters, generally in the second year)

Master’s Degree

_____ Completed the two semesters of Master’s Thesis Guidance by the end of the semester of thesis defense

_____ Completed at least 24 credits in the program by the end of the semester of thesis defense, including the courses listed as 1 – 8 above.

_____ Thesis Committee formed

_____ Proposal Meeting with Thesis Committee followed by revisions

_____ In semester of defense, enrolled in COMP 598

_____ Forms submitted at the beginning of the semester of defense

On-line CUA Diploma application

“Master’s Thesis Topic Approval”

“Application for Master’s Degree”

_____ Thesis Defended

_____ Thesis Revised, Met with Grad office about format, and Officially Deposited

Ph.D. comps (after MA Thesis is defended and deposited)

_____ Completed MA degree with applied-experimental psychology thesis

_____ Completed at least 53 total credits in the program, including the courses listed as 1 – 8 above. Note: For Ph.D. comps, thesis guidance, readings, research, independent study, etc. are included in the credit tally.

_____ Registered for COMP 698

_____ Specialty and subspecialty areas delineated and readings list drafted

_____ Met individually with AE faculty and revised List

_____ Readings List approved by AE faculty

_____ Comps Passed

_____ Form Submitted:
Application for Admission to Candidacy for the Degree of Doctor of Philosophy

Revised August 2011
“Admission to candidacy” is on the first day of the semester after passing doctoral comps

Enrollment in PSY 997 Dissertation is required every semester after admission to candidacy (including the semester of admission to candidacy).

Ph.D. Dissertation Proposal
Ordinarily, the dissertation is proposed in the semester after passing comps.

_____Enrolled in PSY 997 during the semester of proposal submission
_____Dissertation Committee formed
_____Met with Dissertation Committee and completed revisions
_____Committee’s Approval of official proposal
_____Submitted official proposal to department
_____Proposal revised in response to comments
_____Approved by Department’s Faculty Dissertation Reviewer
_____Approved proposal submitted to Dean and IRB
_____Revisions completed, if necessary
_____Official proposal approved by Dean, IRB, and University

Proposal must be submitted for department and school approval no later than two years after admission to candidacy

Ph.D. Dissertation Defense
Dissertation must be defended, revised, and officially deposited within 4 years of the end of the semester of admission to candidacy.

_____In semester of defense, enrolled in Dissertation (PSY 997)

_____Forms submitted at beginning of the semester of dissertation defense
   On-line CUA Diploma application
   At beginning of semester, get a copy of "Instructions for final oral" from the Dean's office, listing several forms and their due dates

_____Committee approval that the dissertation is ready to defend
   The deadline for getting this approval is determined by the Dean’s office; it is called the “Last date to arrange the oral”

_____Defense scheduled by the Dean’s Office

_____Dissertation Defended

_____Dissertation Revised, Met with Grad. office about format, and Officially Deposited

Congratulations!