

## Applied Experimental Ph.D. Tracking Sheet

Student's Name: \_\_\_\_\_

Advisor's Name: \_\_\_\_\_

### Course Requirements:

**1 & 2. Statistics** Psy 705 \_\_\_\_\_ & Psy 706 \_\_\_\_\_

**3. Research Methods** Psy 811 \_\_\_\_\_

**4 & 5. Foundations courses** Psy 709 \_\_\_\_\_ & Psy 710 \_\_\_\_\_

**6, 7 & 8. Three AE Electives** \_\_\_\_\_ & \_\_\_\_\_ & \_\_\_\_\_  
*excluding* thesis guidance, readings, research, independent study, etc.

**9. & 10. Master's Thesis Guidance** PSY 798 \_\_\_\_\_ & PSY 799 \_\_\_\_\_  
(TWO semesters, generally in the second year)

### Master's Degree

\_\_\_\_\_ Completed the two semesters of Master's Thesis Guidance by the end of the semester of thesis defense

\_\_\_\_\_ Completed at least 24 credits in the program by the end of the semester of thesis defense, including the courses listed as 1 – 8 above.

\_\_\_\_\_ Thesis Committee formed

\_\_\_\_\_ Proposal Meeting with Thesis Committee followed by revisions

\_\_\_\_\_ In semester of defense, enrolled in COMP 598

\_\_\_\_\_ Forms submitted at the beginning of the semester of defense

On-line CUA Diploma application  
“Master's Thesis Topic Approval”  
“Application for Master's Degree”

\_\_\_\_\_ Thesis Defended

\_\_\_\_\_ Thesis Revised, Met with Grad office about format, and Officially Deposited

### Ph.D. comps (after MA Thesis is defended and deposited)

\_\_\_\_\_ Completed MA degree with applied-experimental psychology thesis

\_\_\_\_\_ Completed at least 53 total credits in the program, including the courses listed as 1 – 8 above. Note: For Ph.D. comps, thesis guidance, readings, research, independent study, etc. are included in the credit tally.

\_\_\_\_\_ Registered for COMP 698

\_\_\_\_\_ Specialty and subspecialty areas delineated and readings list drafted

\_\_\_\_\_ Met individually with AE faculty and revised List

\_\_\_\_\_ Readings List approved by AE faculty

\_\_\_\_\_ Comps Passed

\_\_\_\_\_ Form Submitted:

Application for Admission to Candidacy for the Degree of Doctor of Philosophy

**"Admission to candidacy" is on the first day of the semester after passing doctoral comps**

**Enrollment in PSY 997 Dissertation is required every semester after admission to candidacy (including the semester of admission to candidacy).**

**Ph.D. Dissertation Proposal**

Ordinarily, the dissertation is proposed in the semester after passing comps.

\_\_\_\_\_ **Enrolled in PSY 997 during the semester of proposal submission**

\_\_\_\_\_ **Dissertation Committee formed**

\_\_\_\_\_ **Met with Dissertation Committee and completed revisions**

\_\_\_\_\_ **Committee's Approval of official proposal**

\_\_\_\_\_ **Submitted official proposal to department**

\_\_\_\_\_ **Proposal revised in response to comments**

\_\_\_\_\_ **Approved by Department's Faculty Dissertation Reviewer**

\_\_\_\_\_ **Approved proposal submitted to Dean and IRB**

\_\_\_\_\_ **Revisions completed, if necessary**

\_\_\_\_\_ **Official proposal approved by Dean, IRB, and University**

Proposal must be submitted for department and school approval no later than two years after admission to candidacy

**Ph.D. Dissertation Defense**

Dissertation must be defended, revised, and officially deposited within 4 years of the end of the semester of admission to candidacy.

\_\_\_\_\_ **In semester of defense, enrolled in Dissertation (PSY 997)**

\_\_\_\_\_ **Forms submitted at beginning of the semester of dissertation defense**

On-line CUA Diploma application

At beginning of semester, get a copy of "Instructions for final oral" from the Dean's office, listing several forms and their due dates

\_\_\_\_\_ **Committee approval that the dissertation is ready to defend**

The deadline for getting this approval is determined by the Dean's office; it is called the "Last date to arrange the oral"

\_\_\_\_\_ **Defense scheduled by the Dean's Office**

\_\_\_\_\_ **Dissertation Defended**

\_\_\_\_\_ **Dissertation Revised, Met with Grad. office about format, and Officially Deposited**

**Congratulations!**